



प्रधान मुख्य आयकर आयुक्त का कार्यालय,

आन्ध्र प्रदेश एवं तेलंगाना

Office of the Principal Chief Commissioner of Income Tax
Andhra Pradesh & Telangana

10वीं मंजिल, 'सी' ब्लॉक, आयकर शिखर, ए.सी. गार्ड्स, हैदराबाद-500 004
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F.No.Pr.CCIT/Estt/19(14)/2021-22

Date: 02-08-2021

MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – An **online Special Course on Book Keeping (Batch-2) from 05-08-2021 to 06-08-2021** - Nomination of candidates – Regarding.

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held **from 05-08-2021 to 06-08-2021**.

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, the above mentioned course is planned for online mode. This unit has planned an online Special Course on Book Keeping (Batch-2) from 05-08-2021 to 06-08-2021 from the cadres of OS, SrTA, TA, Steno Gr.I & Gr.II through online mode of Two Sessions of 1 ½ Hrs each. The *platform being used for delivery of live online classes is MS TEAMS (Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/ laptops/tabs will support the application. The configuration of Windows 10 & above is compatible for running the application. To access the above said live classes the user has to install and login through Mobile Phone/ Computer System to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses being conducted will be periodically shared with participants through email or SMS or Whatsapp by the MSTU, Hyderabad. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day. The officials whose Email IDs, employee ID & Phone numbers are not displayed in the annexure shall contact the officials of **MSTU, Hyderabad; Sri N. Nagi Reddy, ITI (8985972049) and Sri Subroto Biswas, OS (8985971745)** for link and credentials to attend the online classes.*

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

B. Srinivas
2/8/21

(बी. श्रीनिवास राव)/(B. SRINIVASA RAO)

सम्युक्त आयकर आयुक्त (ओ.येस.दि) (मुख्या)(प्रशासन)
Jt. Commissioner of Income Tax (OSD) (Hqrs.)(Admn.)

प्रधान मुख्य आयकर आयुक्त का कार्यालय
O/o. Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned
3. The ITO (MSTU), Visakhapatnam.

ANNEXURE

Nomination of the officials for online special course on Book Keeping (BATCH-2) from 05-08-2021 to 06-08-2021 to be conducted by MSTU, HYDERABAD.

Sl.No.	Emp. No.	Name of the official (S/SRI/SMT./KUM)	Rank	Office in which working	Station	Mobile No.	email id
1	164740	VIVEKANAND B	Office Superintendent	ADCI, RING-5, HYDERABAD	HYDERABAD	8985972334	
2	164741	NAGARAU G	Office Superintendent	ADCI, TIRUPATI	TIRUPATI	8985972376	nagaraju.g@incometax.gov.in
3	170729	BOORAGA KUSUMA	Office Superintendent	ITOFFICE,GUDUR	GUDUR	8985970341	kusuma.b@incometax.gov.in
4	160368	PAVAN KUMAR PODILA	Office Superintendent	ITOFFICE, TENALI	TENALI	8985971676	pavan.k.p@incometax.gov.in
5	172812	SIMHADRI SURESH	Office Superintendent	ADCI, NELLORE	NELLORE	8985970931	simhadri.suresh47@incometax.gov.in
6	118105	NAGARAU GANDIKOTA	Sr. Tax Assistant	ITO (EXEMP), GUNTUR	GUNTUR	8985971499	nagaraju.gandikota@incometax.gov.in
7	127330	BALA SWAMY KUKATLAPALLI	Sr. Tax Assistant	ADCI, RING-1, GUNTUR	GUNTUR	8985971457	kukatlapalli.@incometax.gov.in
8	163436	MD. BURHANUDDIN	Sr. Tax Assistant	IT OFFICE, WARANGAL	WARANGAL	8985972214	m.burhan.uddin@incometax.gov.in
9	170730	NAGA SAMUDRAVENI	Sr. Tax Assistant	ADCI(EXEMPTIONS), VIJAYAWADA	VIJAYAWADA	8985971580	
10	172490	MADDU KEERTHI	Sr. Tax Assistant	ITO (TDS), GUNTUR	GUNTUR	8985971860	keerthi.maddu@incometax.gov.in
11	183621	KAMALA RAJASEKHAR	Sr. Tax Assistant	ADCI, RING-1, GUNTUR	GUNTUR	9959525115	kamala.rajasekhar@incometax.gov.in
12	117443	DAVID RAJU S	Sr. Tax Assistant	ITO(IAP), GUNTUR	GUNTUR	8985971648	davidrajusangati@gmail.com
13	184658	NIRBHAY SINGH	Sr. Tax Assistant	IT OFFICE, KHAMMAM	KHAMMAM	8005719428	nirbhay.singh@incometax.gov.in
14	182333	HYMAVATHI VANGA	Sr. Tax Assistant	ADCI, NELLORE	NELLORE	8985972215	
15	186533	CHANDER SHEKHAR	Sr. Tax Assistant	ITO(ReAC)(VU)-1(3)(2), HYDERABAD	KARIMNAGAR	7015907962	cm3610@gmail.com
16	185264	KATTUPALLI RIA ANGELINA	Sr. Tax Assistant	ITO(ReAC)(AU)-4(4)(3), HYDERABAD	GUNTUR	9440271347	ria.katt@incometax.gov.in
17	183620	GERAJEEVITHA	Sr. Tax Assistant	IT OFFICE, NARASARAOPET	NARASARAOPET	9494678290	
18	186331	MALOTH NARASIMHARAO	Sr. Tax Assistant	IT OFFICE, KOTHAGUDEM	KOTHAGUDEM	7901599759	
19	173221	RIAZ AHMED B	Sr. Tax Assistant	ITO(ReAC)(AU)-4(3)(3), HYDERABAD	NELLORE	7993241104	b.riaz.ahmed@incometax.gov.in
20	174657	NAGA RAJA SEKHAR MERUGUMALLI	Sr. Tax Assistant	ADCI, RING-2, VIJAYAWADA	VIJAYAWADA	7901599684	nagarajasekhar.merugumalli@incometax.gov.in
21	174189	RAVI PRATAP SINGH	Stenographer Gr.II (PB-2)	PR.CIT (ReAC) (RU)-1, HYDERABAD	HYDERABAD	8400031033	ravipratap.singh@incometax.gov.in
22		PRITY PAL	Stenographer Gr.II (PB-2)	CIT(DR)-1, ITAT, A-BENCH, HYDERABAD	HYDERABAD	8985971966	
23	173400	NAVEEN	Stenographer Gr.II (PB-2)	CIT(DR), ITAT, A-BENCH, HYDERABAD	HYDERABAD	8985971846	
24	174131	RAJASEKAR R	Stenographer Gr.II (PB-2)	ADDL.CIT, RANGE-13, HYDERABAD	HYDERABAD	8919654675/8919634575	ramesh.rajasekar@incometax.gov.in
25	174172	VISU P	Stenographer Gr.II (PB-2)	ADDL.CIT, RANGE-1, HYDERABAD	HYDERABAD	9894525038/7794850164	visu.palaniparameswaran@incometax.gov.in
26	181635	GYANENDRA KUMAR GUPTA	Stenographer Gr.II (PB-2)	ADDL.CIT(TTP), HYDERABAD	HYDERABAD	7652001984	gyanendrakumar.gupta@incometax.gov.in
27	174231	GANGADHARI MALLESH	Stenographer Gr.II (PB-2)	ADDL.CIT (BPU), HYDERABAD	HYDERABAD	8985972059/9948912103	
28	182003	MD SAMIMI LASKAR	Stenographer Gr.II (PB-1)	PRCIT (ReAC)(AU)-3, HYDERABAD	HYDERABAD	9563428826	md.samim.laskar@incometax.gov.in
29	181860	KAMALIIT KAUR	Stenographer Gr.II (PB-1)	DGIT(INV), HYDERABAD	HYDERABAD	9968231575	
30	187893	MANISH SAVITA	Stenographer Gr.II (PB-1)	PR.CIT-1, HYDERABAD	HYDERABAD	7800512276	manish.savita@incometax.gov.in
31	181621	CHANDRADEEP KUMAR SINGH	Stenographer Gr.II (PB-1)	CIT (TDS), HYDERABAD	HYDERABAD	7979834160	chandradeepkumar.singh@incometax.gov.in
32	181522	MOHD SULTAN	Stenographer Gr.II (PB-1)	CIT (IT & TP), HYDERABAD	HYDERABAD	7248449445	
33	182249	JYOTIRMAY BASU	Stenographer Gr.II (PB-1)	CIT (APPEAL UNIT)-6 HYDERABAD	HYDERABAD	8017376989	jyotirmoy.basu@incometax.gov.in
34	181457	SUSMITA SAHA ROY	Stenographer Gr.II (PB-1)	CIT (APPEAL UNIT)-5, HYDERABAD	HYDERABAD	7901599706	susmitasaha.roy@incometax.gov.in
35	172331	POCINA VENU GOPAL	Tax Assistant	IT OFFICE, ANANTAPUR	ANANTAPUR	8985971899	venugopal.pocina@incometax.gov.in
36	172903	BANDI YUGANDHAR	Tax Assistant	ITO(ReAC)(AU)-4(1)(6), HYDERABAD	ANANTAPUR	8985972133	yugandhar.bandhi@incometax.gov.in

37	170627	KARAMSETTY GEETHIKA SRUJANA	Tax Assistant	ADCI, CENTRAL RANGE, GUNTUR	GUNTUR	8985970133	geetaika.s.karamsetty@incometax.gov.in
38	170486	NAGARJUNA REDDY VARAVA	Tax Assistant	ADCI, RNG-1, GUNTUR	GUNTUR	8985972390	nagarjuna.r.y.@incometax.gov.in
39	178034	PYDIPATI RAMESH	Tax Assistant	CIT(AU)-2, GUNTUR	GUNTUR	8985971383	ramesh.pydipati@incometax.gov.in
40	172813	SREENIVASULU C J	Tax Assistant	DDIT(INV), GUNTUR	GUNTUR	8985971666	sreenivasulu.cj@incometax.gov.in
41	174176	DARAPUREDDY HARSHAVARDHAN NAIDU	Tax Assistant	ITO(&CI), GUNTUR	GUNTUR	7382926096, 8985972307	harshavardhandarapurreddy@gmail.com
42	176982	SAMBA VIJAYA LAKSHMI	Tax Assistant	PRCIT(Reac)(VV)-1, GUNTUR	GUNTUR	8985971932	samba.vijayalakshmi@incometax.gov.in
43	171763	SUDHEER KUMAR UPPULURI	Tax Assistant	ADCI (TDS), TDS RNG-1, HYDERABAD	HYDERABAD	8985972202	
44	178088	KONALA SURYA BHASKARAM	Tax Assistant	ADCI(AUDIT), HYDERABAD	HYDERABAD	8985972259	
45	167243	HABEEB AHMED BOUGHDADI	Tax Assistant	ADCI(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8985972145	
46	172120	JANAGAMA SURESH	Tax Assistant	ADCI(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	8985972174	janagama.suresh@incometax.gov.in
47	174180	TIRUMANI KRISHNAIAH	Tax Assistant	ADCI(CENTRAL RNG)-1, HYDERABAD	HYDERABAD	9550995910	
48	172483	K. RAGHAVENDER	Tax Assistant	ADCI(EXEMPTIONS), HYDERABAD	HYDERABAD	8985971479	raghavender.kannayagari@incometax.gov.in
49	166288	KOTA ASHOK	Tax Assistant	ADCI(EXEMPTIONS), HYDERABAD	HYDERABAD	8985972218	ashok.kota@incometax.gov.in
50	178343	MALLU SAI KUMAR REDDY	Tax Assistant	ADCI(EXEMPTIONS), HYDERABAD	HYDERABAD	8985972052/94 92181433	saikumarreddy.mallu@incometax.gov.in

(B. SRINIVASA RAO)

B. Srinivasa Rao
2/8/21

संयुक्त आयकर आयुक्त (ओ.से.टि.) (मुख्या)(प्रशासन)
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